

NROTC Supply Binder - Tab 3-13

SUBJECT: WAWF Create Miscellaneous Pay Voucher Non-Federal Entity with Social Security Number

PURPOSE: To inform NROTC Units how to create miscellaneous pay vouchers in Wide Area Work Flow (WAWF) for non-federal entities (NFE) with a Social Security Number.

OVERVIEW: NROTC Units may be required to complete a miscellaneous voucher in WAWF to pay for tutoring services or to reimburse an NROTC student.

ACTION REQUIRED:

1. Follow the procedures in the presentation below to create a miscellaneous voucher in WAWF.

NOTE: In order to receive payment via this procedure, a NFE, the payee, such as a typical civilian tutor, must have a Certified Electronic Funds Transfer (CEFT) account. To ensure the smoothest and fastest transaction, you should ensure the payee has an account or sets one up PRIOR to creating a Miscellaneous Pay Voucher in WAWF. If the payee does not have a CEFT account, the Voucher will be placed in a Suspended status and you will have to wait until Defense Finance and Accounting System (DFAS) can be personally engaged to remedy the situation.

Midshipmen (MIDN) and anyone else receiving regular payments from DFAS, are considered Federal Entities and therefore already have CEFT accounts. For those payees select Federal Entity on the ACCEPTOR-Misc Pay page.

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NOTE: The actual appearance of WAWF/iRAPT may vary from what is presented here, but the steps are the same.

Welcome to Wide Area Workflow!
Please start by selecting one of the links from the menu above.

WARNING!

- If using a word processor program (i.e. Microsoft Word, WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data into the WAWF Web application, then the text must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor and saved in the text editor, before sending the data to WAWF. This converts the text to text-only format and removes control characters that contain formatting information.
- Please DO NOT use the browser BACK BUTTON within the WAWF application.
- The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.
- Use of this button will cause the loss of data not yet saved to the server.
- Where they exist, use the PREVIOUS or RETURN buttons to return to a previous page within the WAWF application.
- In data capture and when reviewing documents, you may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses, Comments, Line Items, etc.

This presentation provides an overview for creating an Acceptor Initiated Miscellaneous Pay Voucher for Non-Federal Entity: Non-SAM - Individual (SSN).

This presentation contains audio narrative. Please adjust your volume accordingly.

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Accepter	Create Document
Admin By	Acceptance Folder
Cost Voucher Approver	History Folder by DoDAAC
Cost Voucher Reviewer	History Folder by User
Field Inspector	Hold Folder
Grant Approver	Recall - Action Required Folder
Inspector	Rejected Transactions Folder
Issue By	Post Payment Review Folder
Local Processing Office	Suspended CEFT Transactions Folder
Local Processing Office Reviewer	Saved Documents Folder
Pay Official	Pure Edge Folder
	View Only Folder
	View Only Saved Documents Folder
	View Only Pure Edge Folder

Welcome to Wide Area Workflow!

Please start by selecting one of the links from the menu above.

WARNING!

(e.g., WordPerfect, Microsoft WordPad, Microsoft Write, etc.) to create FTP files, EDI files, or to cut-and-paste text field data. Data must first be cut/copied out of the word processor program and pasted into Microsoft Notepad, or another ASCII text editor, before pasting into WAWF. This converts the text to text-only format and removes control characters that contain formatting.

in the WAWF application.

is stored within the WAWF application when completing electronic forms.

is saved to the server.

Buttons are used to return to a previous page within the WAWF application.

Buttons may move from tab to tab to work with the various information categories, e.g., Document Header, Addresses,

The Government Acceptor selects the Create Document link from the Acceptor's dropdown menu.

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Acceptor - Create Document

Contract Info

* = Required Fields

Contractual? *	Contract Number *	Delivery Order	Ship To Code / Ext. *
<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="text"/>	<input type="text"/>	<input type="text"/>

Select Document Type to Create

- Receiving Report
- Micro-Purchase Receiving Report
- Misc. Pay

The Contract Information page is displayed.

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Contract Info

* = Required Fields

Contractual? *	Contract Number *	Delivery Order	Ship To Code / Ext. *
<input type="button" value="Y"/> <input type="button" value="N"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="v"/>

Y

Y

N

Select Document Type to Create

- Receiving Report
- Micro-Purchase Receiving Report
- Misc. Pay

The Acceptor selects N from the Contractual? dropdown menu.

The Acceptor does not enter a contract number. A unique "Misc. Pay Control Number" is automatically generated by WAWF.

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Acceptor - Create Document

Contract Info

* = Required Fields

Contractual? * Contract Number Delivery Order Ship To Code / Ext. *

Your DoDAAC here.

Select Document Type to Create *

- Receiving Report
- Micro-Purchase Receiving Report
- Misc. Pay

The Acceptor selects the Service Acceptor Location Code from the dropdown list.

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Acceptor - Create Document

Contract Info

* = Required Fields

Contractual? *	Contract Number	Delivery Order	Service Acceptor / Ext. *
<input type="text" value="N"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="FA3030"/>

Select Document Type to Create *

- Receiving Report
- Micro-Purchase Receiving Report
- Misc. Pay 

The Acceptor clicks the radio button for Misc. Pay.

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Contract Info

* = Required Fields

Contractual? *	Contract Number	Delivery Order	Service Acceptor / Ext. *
N <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>	FA3030 <input type="button" value="v"/>

Select Document Type to Create *

- Receiving Report
- Micro-Purchase Receiving Report
- Misc. Pay

The Acceptor clicks the Next button to continue.



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* = Required Fields

Select Voucher Flow *

- Federal Entity: e.g., Federal Employee or Military Member, including Retirees
- Non-Federal Entity: SAM - CAGE Code
- Non-Federal Entity: Non-SAM - Business (EIN)
- Non-Federal Entity: Non-SAM - Individual (SSN)

The Voucher Flow Selection Page is displayed.

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Acceptor - Misc. Payment

[Contract >>](#) Select Voucher Flow

* = Required Fields

Select Voucher Flow *

- Federal Entity: e.g., Federal Employee or Military Member, including Retirees
- Non-Federal Entity: SAM - CAGE Code
- Non-Federal Entity: Non-SAM - Business (EIN)
- Non-Federal Entity: Non-SAM - Individual (SSN)

The Acceptor selects the Non-Federal Entity: Non-SAM - Individual (SSN) radio button.

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Acceptor - Misc. Payment

[Contract >>](#) Select Voucher Flow

* = Required Fields

Select Voucher Flow *

- Federal Entity: e.g., Federal Employee or Military Member, including Retirees
- Non-Federal Entity: SAM - CAGE Code
- Non-Federal Entity: Non-SAM - Business (EIN)
- Non-Federal Entity: Non-SAM - Individual (SSN)

The Acceptor selects the Non-Federal Entity: Non-SAM - Individual (SSN) radio option.

The Acceptor then clicks the Next button to continue.

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Acceptor - Misc. Payment

[Contract](#) >> [Select Voucher Flow](#) >> [Pay DoDAAC](#)

Contractual	Contract Number	Delivery Order	DoDAAC / Ext.	Pay Official *
N			FA3030	<input type="text"/>

* = Required Fields



The Pay Official DoDAAC is mandatory.

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Acceptor - Misc. Payment

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Contractual	Contract Number	Delivery Order	DoDAAC / Ext.	Pay Official *
N			FA3030	<input type="text" value="HQ0303"/>

* = Required Fields

The Acceptor enters the Pay Official Location Code.

Enter N68732 here.

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Contractual	Contract Number	Delivery Order	DoDAAC / Ext.	Pay Official *
N			FA3030	<input type="text" value="HQ0303"/>

* = Required Fields

The Acceptor enters the Pay Official Location Code.

The Acceptor clicks the Next button to continue.



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Acceptor - Misc. Payment

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FOUO - Privacy Sensitive:

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Misc. Pay Control Number	Service Acceptor /Ext.	Invoice Date	Pay DoDAAC
	FA3030	2010/11/15	HQ0303

Social Security Account Number * Confirm Social Security Account Number *

Acct Install No * LPO DoDAAC */ Extension Misc. Type *

Admin DoDAAC Invoice Number

The Routing page is displayed.

The following fields are mandatory for an Acceptor initiated Misc Pay on behalf of Non-Federal SSN:
 Social Security Account Number
 Social Security Account Number Confirmation
 Acct Install No
 LPO DoDAAC
 Misc. Type

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Acceptor - Misc. Payment

Contract >> Pay DoDAAC >> Document >> Routing

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Misc. Pay Control Number	Service Acceptor /Ext.	Invoice Date	Pay DoDAAC
	FA3030	2010/11/15	HQ0303

Social Security Account Number * Confirm Social Security Account Number *

Input fields for Social Security Account Number and Confirm Social Security Account Number, both containing masked characters (dots).

Acct Install No * LPO DoDAAC */ Extension Misc. Type *

Input fields for Acct Install No (001002), LPO DoDAAC (FA3030), and Misc. Type (GRNT).

Admin DoDAAC Invoice Number

Input fields for Admin DoDAAC and Invoice Number.

Enter 056521 here.

Enter N3560A here.

The drop-down describes your choices.

The Acceptor enters the Routing Code information.

Admin By is optional. If the Admin By DoDAAC field is left blank, the system will default the Admin By DoDAAC to the Service Acceptor DoDAAC.

Invoice Number is optional. If the Invoice Number field is left blank, the system will default the Invoice Number to the Misc. Pay Control Number.

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Misc. Pay Control Number	Service Acceptor /Ext.	Invoice Date	Pay DoDAAC
	FA3030	2010/11/15	HQ0303

Social Security Account Number * Confirm Social Security Account Number *

●●●●●●●●

●●●●●●●●

Acct Install No * LPO DoDAAC */ Extension Misc. Type *

001002

FA3030

GRNT ▼

Admin DoDAAC

Invoice Number

After the Acceptor clicks the Next button, Wide Area Workflow will query CEFT in an attempt to populate Payee Address Information into the WAWF application.

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This document cannot be processed in WAWF because CEFT indicates a waiver for EFT, or electronic payment, has been negotiated. Please submit a paper invoice.



Misc. Pay Control Number	Service Acceptor /Ext.	Invoice Date	Pay DoDAAC
	FA3030	2010/11/15	HQ0303

Social Security Account Number * Confirm Social Security Account Number *

Input fields for Social Security Account Number, each containing a series of dots.

Acct Install No * LPO DoDAAC */ Extension Misc. Type *

Input fields for Acct Install No (001002), LPO DoDAAC (FA3030), and Misc. Type (HONO dropdown).

Admin DoDAAC Invoice Number

Input fields for Admin DoDAAC and Invoice Number.

If the query returns an EFT Waiver for the Payee, WAWF will provide a message advising the document can not be processed in WAWF. Creation of the Misc Pay will be prohibited.

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* = Required Fields

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	0.00

Line Id.**	AAI	Qty. Invoiced *	Unit *	Unit Price (\$) *	Amount (\$)	Actions
0001	001002	<input type="text"/>	<input type="text"/>	<input type="text"/>		

Description *

When the Payee does not have an EFT Waiver, there are 4 Payee data fields that are required to be populated from CEFT.

- Payee Name
- Bank Routing Number
- Bank Account Number
- Bank Account Type

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Acceptor - Misc. Payment

Contract >> Select Voucher Flow >> Pay DoDAAC > See NOTE on page 1 of this document. Payee must have a CEFT account.

Voucher Addresses Comments Attachments Preview Document

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No match found in CEFT! This document will be placed in 'Suspended - CEFT' status. The document may not be processed until a matching record has been created in CEFT. Please send an email to the appropriate address for further assistance regarding records in CEFT: CCO-AF-Remit@dfas.mil for Air Force (IAPS system) CCO-CAPS-Remit@dfas.mil for Army/Marines/Agencies (CAPS system) CCO-NAVY-Remit@dfas.mil for Navy (Stars One Pay system)

* = Required Fields

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGHONO10B48888010	HONO	WGHONO10B99003009	2010/11/15	*****8888	0.00

Line Id.**	AAI	Qty. Invoiced *	Unit
0001	001002	<input type="text"/>	<input type="text"/>

Description *

If you choose to continue to create the voucher without the payee having a CEFT account, you will have to send an e-mail requesting assistance to the following address: CCO-NAVY-Remit@dfas.mil If you do not know how to get a payee set up in CEFT, you should contact your iRAPT certifier at NETPDC and your point of contact at NSTC N8 for assistance.

If the query returns no data for the Payee SSN/EIN entered, then a message is given advising there is No match found in CEFT. The Acceptor may cancel the Misc Pay create or continue. If the Acceptor chooses to continue creating the Misc Pay with incomplete CEFT data, the Misc Pay will be placed in "Suspended CEFT Status" until the Payee data is updated in CEFT and the Acceptor reprocesses the Suspended CEFT Misc Pay from the Suspended CEFT Transactions Folder.

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* = Required Fields

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	0.00

Line Id.**	AAI	Qty. Invoiced *	Unit *	Unit Price (\$) *	Amount (\$)	Actions
0001	001002	<input type="text"/>	<input type="text"/>	<input type="text"/>		Delete Line ID

Description *

If the query returns all four required CEFT data fields for the Payee SSN/EIN entered then the Misc Pay can be submitted as usual.

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* = Required Fields

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	600.00

Line Id.**	AAI	Qty. Invoiced *	Unit *	Unit Price (\$) *	Amount (\$)	Actions
0001	001002	<input type="text" value="30"/>	<input type="text" value="WE"/>	<input type="text" value="20.00"/>	600.00	Delete Line ID

Description *

Grant Description

The Data Capture tabs are displayed with the Voucher tab as the Active tab.

The Acceptor enters the Quantity Invoiced, Unit of Measure, Unit Price and Description for the Line Item.

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* = Required Fields

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	600.00

Line Id.**	AAI	Qty. Invoiced *	Unit *	Unit Price (\$) *	Amount (\$)	Actions
0001	001002	<input type="text" value="30"/>	<input type="text" value="WE"/>	<input type="text" value="20.00"/>	600.00	Delete Line ID

Description *

Grant Description

The Acceptor may select to Delete the current Line Item by Clicking the Delete Line ID link.

The Acceptor may select the Add Line ID to add additional Line Items.

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* = Required Fields

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	600.00

Line Id.**	AAI	Qty. Invoiced *	Unit *	Unit Price (\$) *	Amount (\$)	Actions
0001	001002	<input type="text" value="30"/>	<input type="text" value="WE"/>	<input type="text" value="20.00"/>	600.00	Delete Line ID

Description *

The Acceptor can save an incomplete document by clicking the Save Draft Document button. The Save and Continue functionality allows the user to save the document in its current state and either continue working on it, or come back to it at a later time.

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* = Required Fields

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	600.00

Line Id.**	AAI	Qty. Invoiced *	Unit *	Unit Price (\$) *	Amount (\$)	Actions
0001	001002	<input type="text" value="30"/>	<input type="text" value="WE"/>	<input type="text" value="20.00"/>	600.00	Delete Line ID

Description *

Grant Description

The Acceptor clicks the Addresses tab to go to the Address page.

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Payee Information:

Payee Name: PAUL SAINT

Address 1: 2364 7TH CONCESSION

Address 2: SITE 6 COMP 10

Address 3:

Address 4:

City: SAINT PAUL

Country: US

* Phone:

Bank Routing Number: *****0390

Bank Account Number: *****0009

Bank Account Type: ****

WAWF will pre-populate the Payee Address data with the data available in CEFT. Data populated from CEFT can not be modified.

Payee data fields that are not auto-populated from CEFT may be entered manually.

Payee Phone Number is a mandatory field. This data was not populated from CEFT and must be manually entered.

Administered By DoDAAC: FA3030

* Activity Name 1: FA3030 17 CONS CC

Activity Name 2:

Activity Name 3:

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Payee Information:

Payee Name:	<input type="text" value="PAUL SAINT"/>	<div style="border: 1px solid black; background-color: #ffffcc; padding: 5px; text-align: center;">The Acceptor enters the mandatory fields.</div>			
Address 1:	<input type="text" value="2364 7TH CONCESSION"/>				
Address 2:	<input type="text" value="SITE 6 COMP 10"/>				
Address 3:	<input type="text"/>				
Address 4:	<input type="text"/>				
City:	<input type="text" value="SAINT PAUL"/>	State:	<input type="text" value="MN"/>	Zip Code:	<input type="text" value="551159801"/>
Country:	<input type="text" value="US"/>	Military Location Description:	<input type="text"/>		
* Phone:	<input type="text" value="888-888-5000"/>	Email:	<input type="text" value="COLSMITH@CACI.COM"/>		
Bank Routing Number:	<input type="text" value="*****0390"/>	Bank Account Number:	<input type="text" value="*****0009"/>	Bank Account Type:	<input type="text" value="****"/>

Administered By DoDAAC: FA3030

* Activity Name 1:	<input type="text" value="FA3030 17 CONS CC"/>	<div style="border: 1px solid black; background-color: #ffffcc; padding: 5px; text-align: center;">Addresses for Location Codes may be updated as usual.</div>
Activity Name 2:	<input type="text"/>	
Activity Name 3:	<input type="text"/>	

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Payee Information:

The Acceptor clicks the Comments tab to go to the Comments page.

Payee Name:

Address 1:

Address 2:

Address 3:

Address 4:

City: State: Zip Code:

Country: Military Location Description:

* Phone: Email:

Bank Routing Number: Bank Account Number: Bank Account Type:

Administered By DoDAAC: FA3030

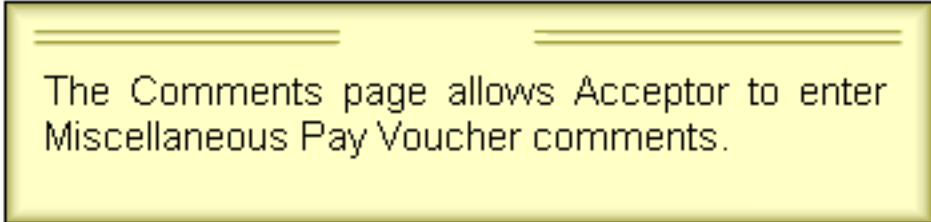
* Activity Name 1:

Activity Name 2:

Activity Name 3:

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Initiator Comments



The Comments page allows Acceptor to enter Miscellaneous Pay Voucher comments.

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[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Acceptor - Misc. Payment**[Contract >> Select Voucher Flow >> Pay DoDAAC >> Routing >> Voucher](#)[Voucher](#)[Addresses](#)[Comments](#)[Attachments](#)[Preview Document](#)

Initiator Comments

Comments for Acceptor Initiated Misc Payment

The Acceptor clicks the Attachments tab to go to the Attachments page.

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WARNING: Wide Area Workflow (WAWF) is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

Attachment

[Browse...](#)[Upload](#)

Attachments Name

Actions

The Attachment page is now displayed.

Note: Attachment is mandatory for Miscellaneous Payment Vouchers created by the government on behalf of a non-federal entity with a CAGE or with a SSN or EIN that is not from a System of Record.

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[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Acceptor - Misc. Payment**[Contract](#) >> [Select Voucher Flow](#) >> [Pay DoDAAC](#) >> [Routing](#) >> [Voucher](#)[Voucher](#) [Addresses](#) [Comments](#) [Attachments](#) [Preview Document](#)

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Attachment

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Attachments Name	Actions
------------------	---------

The Acceptor clicks the Browse button to locate the file that is to be attached.

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Acceptor - Misc. Payment

Contract >> Select Voucher Flow >> Pay Do

Voucher Addresses Comments

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Attachment

Attachments Name Actions

Choose File to Upload

Look in:

Attachment_for_WAWF.doc

My Recent Documents
Desktop
My Documents
My Computer
My Network Places

File name:

Files of type:

The Acceptor clicks the Open button after the file is selected.

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Attachments Name	Actions
------------------	---------

The Acceptor clicks the Upload button to attach the selected document.

[Submit](#)[Save Draft Document](#)[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Acceptor - Misc. Payment

[Contract](#) >> [Select Voucher Flow](#) >> [Pay DoDAAC](#) >> [Routing](#) >> [Voucher](#)

[Voucher](#) [Addresses](#) [Comments](#) [Attachments](#) [Preview Document](#)

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Attachment

[Browse...](#) [Upload](#)

Attachments Name

Actions

Attachment_for_WAWF.doc

[View Attachment](#) [Delete Attachment](#)



The attachment is now saved on the document.

[Submit](#)

[Save Draft Document](#)

[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Acceptor - Misc. Payment**[Contract >> Select Voucher Flow >> Pay DoDAAC >> Routing >> Voucher](#)[Voucher](#) [Addresses](#) [Comments](#) [Attachments](#) [Preview Document](#)

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Attachment

 [Browse...](#) [Upload](#)

Attachments Name

Actions

Attachment_for_WAWF.doc

[View Attachment](#) [Delete Attachment](#)

The attachment may be viewed or deleted by clicking the View Attachment or Delete Attachment links.

[Submit](#)[Save Draft Document](#)[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Acceptor - Misc. Payment

[Contract](#) >> [Select Voucher Flow](#) >> [Pay DoDAAC](#) >> [Routing](#) >> [Voucher](#)

[Voucher](#) [Addresses](#) [Comments](#) [Attachments](#) [Preview Document](#)

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Attachments Name

Actions

Attachment_for_WAWF.doc

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To add another attachment, the Acceptor may click the Browse button and repeat the process.

[Submit](#)

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[Help](#)

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Do NOT enter classified information in this system.**

Attachment[Browse...](#)[Upload](#)**Attachments Name****Actions**

Attachment_for_WAWF.doc

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The Acceptor clicks the Preview Document tab to View the entire document.

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[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Acceptor - Misc. Payment

[Contract](#) >> [Select Voucher Flow](#) >> [Pay DoDAAC](#) >> [Routing](#) >> [Voucher](#)

[Voucher](#) [Addresses](#) [Comments](#) [Attachments](#) [Preview Document](#)

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The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Acceptor can scroll the contents of tab to review the document.

[Expand All](#) [Collapse All](#)

[+]Voucher Information

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	600.00

[+]Line Item Information

Item No.	AAI	Qty. Shipped	Unit	Unit Price (\$)	Amount (\$)
0001	001002	30	WE	20.00	600.00

Description

Grant Description

Line Item Total (\$): 600.00

[+]Address Information

Payee

SSAN

*****9003

Administered By

DoDAAC

FA3030

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)

Acceptor - Misc. Payment

[Contract](#) >> [Select Voucher Flow](#) >> [Pay DoDAAC](#) >> [Routing](#) >> [Voucher](#)

[Voucher](#) [Addresses](#) [Comments](#) [Attachments](#) [Preview Document](#)

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[+]Voucher Information

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	600.00

[+]Line Item Information

Item No.	AAI	Qty. Shipped	Unit	Unit Price (\$)	Amount (\$)
0001	001002	30	WE	20.00	600.00

Description

Grant Description

Line Item Total (\$): 600.00

[+]Address Information

Payee

SSAN

*****9003

Administered By

DoDAAC

FA3030

The Preview Document page is now displayed. The Preview Document page provides a full representation of the document. The Acceptor can scroll the contents of tab to review the document.

If the Acceptor notices an inaccuracy after reviewing the invoice information, the Acceptor may return to the appropriate tab to correct the information.

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Acceptor - Misc. Payment

[Contract](#) >> [Select Voucher Flow](#) >> [Pay DoDAAC](#) >> [Routing](#) >> [Voucher](#)

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[-] Voucher Information

Misc. Pay Control Number	Type	Invoice Number	Invoice Date	Payee SSAN	Document Total (\$)
WGGRNT10B99003001	GRNT	WGGRNT10B99003001	2010/11/15	*****9003	600.00

[-] Line Item Information

Item No.	AAI	Qty. Shipped	Unit	Unit Price (\$)	Amount (\$)
0001	001002	30	WE	20.00	600.00

Description

Grant Description

Line Item Total (\$): 600.00

[-] Address Information

Payee

SSAN

*****9003

Administered By

DoDAAC

FA3030

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Acceptor - Misc. Payment

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The Acceptor can expand and collapse individual headers by clicking on the section headers.

[\[+\]Voucher Information](#)[\[+\]Line Item Information](#)[\[+\]Address Information](#)[\[+\]Misc Information](#)[Submit](#)[Save Draft Document](#)[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Acceptor - Misc. Payment**[Contract >> Select Voucher Flow >> Pay DoDAAC >> Routing >> Voucher](#)[Voucher](#) [Addresses](#) [Comments](#) [Attachments](#) [Preview Document](#)**FOUO - Privacy Sensitive:**

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Item No.	AAI	Qty. Shipped	Unit	Unit Price (\$)	Amount (\$)
0001	001002	30	WE	20.00	600.00
Description					
Grant Description					
Line Item Total (\$):					600.00

[\[+\]Address Information](#)[\[+\]Misc Information](#)

The Acceptor clicks the Submit button to submit the document.

[Submit](#)[Save Draft Document](#)[Help](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Success**

The Misc. Payment was successfully submitted.

Contract Number	Delivery Order	Shipment Number	Invoice Number
WGGRNT10B99003001		WGGRNT10B99003001	WGGRNT10B99003001

Email sent to Acceptor: nice@caci.com

Email sent to Acceptor: nice@caci.com

[Send Additional Email Notifications](#)

Mon Nov 15 10:11:01 EST 2010

After the Miscellaneous Pay Voucher has been submitted, the WAWF system informs the Acceptor that the submission was successful.

E-mails, FTP and EDI notifications were sent as applicable.

The Acceptor may add more email addresses by clicking the Send Additional Email Notifications link.

[Return](#)

[User](#) [Government](#) [Documentation](#) [Lookup](#) [Logout](#)**Success**

The Misc. Payment was successfully submitted.

Contract Number	Delivery Order	Shipment Number	Invoice Number
WGGRNT10B99003001		WGGRNT10B99003001	WGGRNT10B99003001

Email sent to Acceptor: nice@caci.com

Email sent to Acceptor: nice@caci.com

[Send Additional Email Notifications](#)

Mon Nov 15 10:11:01 EST 2010

This concludes the overview demonstration for creating an Acceptor Initiated Miscellaneous Pay Voucher for Non-Federal Entity: Non-SAM - Individual (SSN).

[Return](#)